

# Bullying, Harassment Worksheet

Counseling and Student Services

Wake County Public School System ♦ Cary, North Carolina 27518

**Definition:** As used in the WCPSS School Board Policy, harassing or bullying behavior is any repeated, systematic pattern of gestures or written, electronic, or verbal communications, or any physical act or any threatening communication on school property; at any school sponsored function; on a school bus; or as otherwise stated in Board Policy 6400- Student Code of Conduct, and that:

a. Places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or

b. Creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits. A hostile environment means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Harassing or bullying behavior includes, but is not limited to, acts reasonably perceived as being motivated by any actual or perceived differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental, or sensory disability, or by association with a person who has or is perceived to have one or more of these characteristics.

Person Reporting Bullying \_\_\_\_\_  I'd like this report to be anonymous

Place an X in the appropriate box to indicate your role as reporter:

Student being bullied  Student (witness/bystander)  Parent/guardian  Close adult relative  School staff member

Today's Date \_\_\_\_\_ Date bullying occurred \_\_\_\_\_

Name of the person being bullied \_\_\_\_\_ Grade \_\_\_\_\_

Name of the person doing the bullying \_\_\_\_\_ Grade \_\_\_\_\_

Location of bullying incident \_\_\_\_\_

Type of Bullying (check all that apply)

**Physical Bullying** (punching, pushing, shoving, kicking, inappropriate touching, headlocks, teasing, tickling, fighting, school pranks)

**Emotional Bullying** (spreading malicious rumors, keeping out of a certain group, ganging on up on others, silent treatment, harassment, provocation)

**Verbal Bullying** (profanity at the target, tormenting, being laughed at, rumors, harassment, commenting negatively about someone's looks, gender identity)

**Cyber Bullying** (abuse using email, instant messaging, text messaging, websites, social networking sites, etc.)

**Other:** \_\_\_\_\_

Describe details of the bullying (please include where the bullying occurred, any other witnesses, and any school staff that was told):

---

---

---

---

---

## Bullying Investigation / School Use Only From this Point

Name of School Level Investigator \_\_\_\_\_ Position \_\_\_\_\_

Name of Aggressor \_\_\_\_\_ Grade \_\_\_\_\_

Repeat Offender  Yes  No

Repeat Target  Yes  No

Name of Repeat Target \_\_\_\_\_ Grade \_\_\_\_\_

Witness \_\_\_\_\_ Grade \_\_\_\_\_

Witness \_\_\_\_\_ Grade \_\_\_\_\_

Investigation Summary:

---

---

---

---

---

\*Please use additional sheets of paper and attach to this document as needed

## Conclusion from the Investigation

Finding of Bullying?  Yes  No

Contacts:  Aggressor's parents  Target's parents  Law Enforcement **Date** \_\_\_\_\_

Action Taken:  Loss of privileges  Detention  Referral  Suspension  ISS  ALC  Other \_\_\_\_\_

Action Details:

---

---

---

---

Victim Support:  Mediation  Counseling  Other \_\_\_\_\_

Follow Up:

Aggressor \_\_\_\_\_ **Date** \_\_\_\_\_

Target \_\_\_\_\_ **Date** \_\_\_\_\_

Details

---

---

---

Signature of School Level Investigator \_\_\_\_\_ **Date** \_\_\_\_\_